

ISLIP PARISH COUNCIL

Chairman: Cllr Emma Taylor **Clerk:** Claire Tilley
Telephone 07756 851026
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Draft minutes of the meeting of Islip Parish Council held on Tuesday 18th September 2019 at 7.15pm, Islip Sports Pavilion, Toll Bar Road, Islip

Present Cllrs E Taylor R Tarling-Toley, B Lymn, R Horrell, S Harris, R Maxwell
District Cllr W Brackenbury , Clerk- C.Tilley

- 19/54 Public Participation* none present
- 19/55 Apologies for absence received from- Cllrs Peter Fryatt, Duval and ENCllr V Carter,
- 19/56 Declarations of Members' Interest on the Agenda. Cllr Taylor is next door to 15 School Lane
- 19/57 Resolved to approve the Minutes of the last meeting 16th July 2019
- 19/58 **Planning-**
19/01358/FUL & 19/1359/LBC Demolition and replacement of single storey lean to extension- 15 School Lane- councillors discussed- no objections to be sent in
19/01060/VAR to allow revised layout to 19/00601/FUL- single storey extension already approved at 89A Lowick Rd - no comments are basically already approved
- 19/59 **Internal Control-** Cllr Tarling-Tolley reported the Internal Control was in order and Cllr Lymn offered to carry out next months
- 19/60 **Sports Field**
1. No updates to report
2. Terms of Reference for the Sports Committee were discussed at length, with a number of amendments to be made. With these in place Councillors resolved to adopt them. Clerk to organise a separate bank account, under same signatory/terms as existing current one. SF money in savings account to be transferred to new one.
3. To note request for ownership details of Sports Field from HMRC Valuation Office-Clerk will now complete this
- 19/61 **Risk Assessment, Asset Register and Council Insurance-** Councillors discussed updated RA and resolved to approve it. Insurance Policy discussed, Councillors approved insurance renewal with request to increase contents cover for the Pavilion. Clerk to action
- 19/62 **Finance** – Councillors received and approved Bank reconciliation-showing balance of £31,148.43 (including £1152.83 in savings) Payments for September 2019 approved
- Councillors discussed invoice/debt collection received from NCC/LG Pension at length. Clerk had written to LGPS explaining the invoice hadn't been received, and disputing it. Still waiting for reply for this form LGPS. Council to defer decisions until a response has been received. Council resolved to write to the leader and Chief Executive of NCC to complain regarding the suitability of the product that is sold.
- 19/63 **Highways** – Cllr Fryatt unavailable
-Kettering Rd layby- Northants Highways' had quoted £18,000 for remedial works to prevent parking. Clerk had requested whether alternatives could be used, this is not possible, but costs may not be as high as originally determined. Highways offered to put signs up, Clerk to chase
- 19/64 **Recreation Ground-** Noted that there is some long overhanging brambles. Some have been done, and Councillors have offered to cut them back. Bird spikes have been installed to prevent fouling, new

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signs and repairs to rope bridge all carried out. Councillor's were pleased to note that the rec is really well used.

19/65 **Community Matters-** future set up of the Fete committee, not discussed as Cllr Duval unavailable. Cllr Tarling-Toley reported that first meeting for 2020 fete had occurred- 9 different charities had come forward to request donations from this year's fete. £3000 raised, will keep £1500 back towards costs for next year. Halloween banquet organised on Nov 2nd in Village Hall

19/66 **To receive District & County Councillors' Reports** – Cllr Carter has sent apologies and a report-

- A45 High Bridge works will reopen in early Nov
 - ENC Anti-Money laundering policy updated
 - 6 wk consultation starting on revised Statement of Licensing
- Cllr Brackenbury reported
- New websites being launched regarding the move to Unitary Authorities
[www. futurenorthantsnorth.org](http://www.futurenorthantsnorth.org)
 - New project launched to offer free training in construction skills
 - CentreBus services 8 and 18 ceasing on 28th Oct, but NCC looking at various options
 - Steve Barber still available to meet with someone to discuss VAS. Clerk to circulate email again

19/67 **Clerk's Update** and correspondence received-

- ENC Polling Districts/Places/Stations- consultation open
- Notice of Conclusion of Audit and External Audit Report-received from PKF Littlejohn who noted that figures for Box 9 and 10 Assets and Loan repayments were the same as previous year. Clerk explained that she was unaware the software that generated the AR figures, did not update these two. Now aware, so AR will be completed correctly next year. Notice of conclusion of Audit, plus the report will be published on website and placed on Notice Board

19/68 **To receive the round the table comments** –

- suggestion to move away from the Rialtus Business Software as is not really applicable for the size of the PC and it is not easy to see budgets. Place on future agenda for discussion
- Newsletter had been distributed- Speed watch had been carried out- some residents speeding.
- Someone from council should go to the Remembrance Service at the Church

19/69 **Close of meeting 21.22pm Next meeting- 15th October 7.15pm**