

# ISLIP PARISH COUNCIL

**Chairman:** Cllr Emma Taylor    **Clerk:** Claire Tilley  
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**To All Members of the Council** -You are hereby summoned to attend the meeting of Islip Parish Council on  
**Tuesday 18<sup>th</sup> September 2019 at 7.15pm, Islip Sports Pavilion, Toll Bar Road, Islip**  
For the purpose of transacting the following business

## AGENDA

- 19/54    **Public Participation\***  
19/55    To receive and approve apologies for absence  
19/56    To receive any declarations of Members' Interest on the Agenda  
19/57    To approve the Minutes of the last meeting 16<sup>th</sup> July 2019
- 19/58    **Planning-** to discuss and make comment if applicable on following applications  
**19/01358/FUL & 19/1359/LBC** Demolition and replacement of single storey lean to extension- 15 School Lane  
**19/01060/VAR** to allow revised layout to 19/00601/FUL- single storey extension already approved at 89A Lowick Rd
- 19/59    **Internal Control-**To receive the Internal Control Report from Cllr Duval and nominate next Councillor
- 19/60    **Sports Field**  
1.To receive a general update from Councillor Maxwell, report any issues and decide on a course of action, as necessary  
2. To discuss and resolve that the Terms of Reference for the Sports Committee be adopted  
3. To note request for ownership details of Sports Field from HMRC Valuation Office
- 19/61    **Risk Assessment, Asset Register and Council Insurance-** to note and approve updated RA and to approve recommendation for Councils Insurance Policy
- 19/62    **Finance -** To receive and approve the Financial Report, Bank reconciliation & Payments for September 2019 (Attached)  
- To note and discuss invoice/debt collection received from NCC/LG Pension Scheme
- 19/63    **Highways -** to receive a general report from Councillor Fryatt, report any issues and decide on course of action as necessary  
-Kettering Rd layby- updates to note
- 19/64    **Recreation Ground-** To receive the Inspection Reports detailing any issues and decide on course of action, as necessary
- 19/65    **Community Matters-** future set up of the Fete committee
- 19/66    **To receive District & County Councillors' Reports –** For Information Only
- 19/67    **To receive the Clerk's Update** and correspondence received- to action where necessary  
ENC Polling Districts/Places/Stations- consultation open
- 19/68    **To receive the round the table comments –** For Information Only
- 19/69    **Close of meeting**

**\*Members of the public** are invited to attend and can address the Council for 3 minutes each at the beginning of the meeting through the Chair in relation to any item on the Agenda. The maximum time limit for this item is 15 mins, in accordance with the Standing Orders adopted by the Council. The Meeting is recorded on CCTV.