**Minutes** **of the Meeting of the Parish Council**

**Tuesday 18th October 2016**

**Islip Pavilion, Toll Bar Road**

**Present:-** Cllrs R Lymn (Chair)Garlick &, S Harris, L Duval, E Taylor, R Maxwell , P Fryatt

J Tufnail (Clerk) & Cllrs W Brackenbury (NCC & ENC)

Catesby Estates – Ed Barrett & Myron Osborne

Maria Pandya, Debbie & Mark De Prisco, Peter Heyde, Tom Love, Mr & Mrs Tiney, Mrs D Winsor, Antony Billington, Tony Spicker, G Spicker, Phil Inglis

58 Catesby Estates Ltd gave a presentation to the Council together with feedback from the presentation held on 29th September 2016. A question and answer session followed. It was noted that the planning application was expected to be submitted in November.

1. Apologies had been received by the Council from Cllr C Mayes (working) R Horrell (travelling) & V Carter (ENC) (family commitment)

60 There were no declarations of interest.

61 The Minutes of the meetings held on 20 September 2016 were **approved** and duly signed by the Chair.

62 **Planning Application –** 16/01835/FUL – Conversion of Barn to dwelling Mill Lane – Discussed and Mr Inglis’ letter was read. It was agreed that the Council should object to the proposal on the grounds that it is on a flood plain and previous planning applications have been rejected. The proposed development was also outside the village envelope and in a sensitive environmental area.

16/01941/TCA – Tree works 1 The Courtyard – Following discussion it was agreed not to object to this application.

63 **Finance**

1. The Payment List (attached), Bank Reconciliation and Budget update were **proposed**, considered and **agreed**. The cheques duly signed in accordance with the Financial Regulations.
2. The Annual Return for the year to 31.3.16 was presented to the Council with the external Auditor’s Opinion that the Annual Return is in accordance with proper practices and no matters had come to their attention giving cause for concern. Their Report was read to the Council and it was confirmed that all the recommendations had been implemented. It was confirmed that the Notice had been on the board and the Annual Return on the web site. It was **proposed** and duly **agreed** that the Annual Return and Certificate be approved and accepted. It was also agreed that NCALC should be reappointed as Internal Auditor for the year 2016-17.

64 **Highways**

1. Councillor Fryatt confirmed that he had heard nothing further from his meeting with Phil Donaldson NCC. Clerk to find out what recommendations were made.
2. PCSO Fountain advised via email that speed checks in the village had been successful and that they would continue at differing locations.

65 **Recreation Ground**

1. The inspection reports were duly filed.
2. The repair of the old climbing frame was discussed and a quote for £360 was **proposed** and **agreed** for the repairs with the left over wood from the new climbing frame.

66 **Sports Field** – Cllr Maxwell gave a general update and the burglary 30th September 2016 was discussed.

It was agreed that the Memorial Bench be put on slabs and Cllr Mayes to liaise with Cllr Maxwell for siting.

67Proposed Electricity Substation renewal in Village Hall car park was discussed. It was **proposed** and duly **agreed** that the proposal should go ahead and the Clerk was instructed to forward the Council’s solicitors to Western Power.

68 Asset Register Review – Further work required.

69 After consideration, it was **proposed** and duly **agreed** that the Data Management Policy be adopted.

70 After discussion, it was **proposed** and duly **agreed** that the Freedom of Information Model Publication Scheme be adopted and the Clerk was instructed to display it as necessary. After discussion it was agreed to defer the request for new bins until the next financial year.

1. Cllr Brackenbury updated the Council from County and District perspectives.

72 The Clerk advised that she had been on a First Aid at Work course and was now the appointed First Aider for the Council. She also advised that she would be attending the Risk Assessment Training on 1st November. The request for further bins would be reconsidered in the next financial year.

1. There being no other comments or business, the meeting closed at 9.40pm.

………………………. Chair, 15th November 2016