

# ISLIP PARISH COUNCIL

Chairman: Cllr Emma Taylor Clerk: Mrs Julia Tufnail Telephone 07756 851026  
E-mail: [islip.clerk@gmail.com](mailto:islip.clerk@gmail.com)

## Minutes of the Meeting of the Parish Council – 5/18-19 Tuesday 16<sup>th</sup> October 2018

**Present:** Cllrs E Taylor (Chair), L Duval (Vice Chair), R Horrell, S Harris, P Fryatt, R Lymn & R Maxwell  
W Brackenbury (ENC & NCC) V Carter (ENC)  
1 Member of the Public & Mrs J Tufnail (Clerk)

61. There was no public participation.
62. The resignation of Cllr Chris Mayes was accepted. It was **resolved** that the Chair would write, on behalf of the Council, to Mr Mayes thanking him for his time and dedication to the Council over the years that he was Councillor.
63. Mr Ed Curbishley gave a short presentation to the Council and following a vote he was co-opted onto the Council. Forms were issued for completion and return to the Clerk together with the Good Councillor's Guide, the Code of Conduct and the Seven Principals of Public Life.
64. No declarations of interest were made.
65. The Minutes of the meeting held on 18<sup>th</sup> September 2018 were approved & duly signed by the Chair.
66. **Planning** – No new applications had been received.
67. **Finance**
1. Cllr Horrell reported he had carried out the Internal Control checks without issue. Cllr Lymn to do November's checks.
  2. The Bank and Budget Reconciliations for September were **proposed, considered & resolved** together with the Payment List for October which was also **proposed & resolved** for authorisation at the Bank. The invoices were signed in accordance with the Financial Regulations.
  3. The Council **resolved** to transfer of all of the monies held at Barclays bank to the newly opened savings account with Unity Trust Bank and signatories signed the cheque.
  4. The Council **resolved** to set up a Direct Debit with the ICO for continuous renewal of the Council's ICO Registration and signatories signed the form.

Cllr Richard Maxwell joined the meeting at 7.45pm

68. **Highways**
1. Cllr Fryatt reported on issues and Mill Road was discussed. Parking was also discussed and it was agreed to trial putting cones and signs out to prevent parking on the pavements.
  2. Cllr Harris reported on the recent Speed Watch which caught 11 motorists speeding. Following discussion, he agreed to investigate the cost of flashing signs and Cllr Brackenbury agreed to ask NCC to attend the next meeting.
69. **Recreation Ground**
1. The inspection reports were received and considered.
  2. Cllr Taylor reported that the Council's application for funds from the Big Lottery Fund and the Community Facilities Fund had both been successful and that the refurbishment would start as soon as possible. It was also noted that the memorial tree had been planted in the recreation ground
70. **Sports Field**
- Cllr Maxwell reported that all was going well.

It was **resolved** to close the meeting for the next item on the agenda due to its confidential nature. Cllrs Brackenbury, Carter, the clerk and Mr Curbishley left the room.

71. The Council discussed the Clerk's annual review which was again deferred until the next meeting.

..... Chair, 20<sup>th</sup> November 2018

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Cllrs Brackenbury, Carter and the clerk re-joined the meeting.

## 72. **Community Matters**

1. It was **resolved** that £50 would be given to the British Legion for the Memorial Wreath and a donation.
2. It was **resolved** that the Christmas Wreath Competition would go ahead and be advertised in the newsletter.
3. Islip Fete – Cllr Lymn updated the Council and an article would be put in the newsletter which would be followed up with a leaflet drop asking for volunteers.
4. Fundraising Quiz 26<sup>th</sup> January 2019 - The Council were updated on progress and informed that tickets were ready for sale at £12.50 for a fish & chip supper.
5. Newsletter – It was noted that the next edition would be out at the end of October.
6. Cllr Duvall reported nothing further was expected on the information board until the Spring.

## 73 **Local Government Pension Scheme** – Following consideration it was **resolved** to approve the Council's Discretions Policy for the Local Government pension scheme.

74. Cllrs Brackenbury and Carter gave reports to the Council from the District and County perspectives which were noted.

75. The Clerk reported on correspondence received, that the Grounds Maintenance Contract would be up for tender at the end of the year and that she would be on a Pensions Training Day on 12<sup>th</sup> November 2018.

76. Cllr Duval requested that a bin be put at the top of Mill Road/Ridge Road. Clerk to investigate for the next meeting.

Cllr Harris reported that work would be carried out on the Village Hall car park from 5<sup>th</sup> November 2018.

77 There being no further business, the meeting closed at 9.30pm

Next meeting 20th November 2018.

..... Chair, 20<sup>th</sup> November 2018