

ISLIP PARISH COUNCIL

Chairman: Cllr Bob Lymn
Clerk: Mrs Julia Tufnail
7 Amen Place
Little Addington
Northants NN14 4AU

Telephone 01933 653212

e-mail: islip.clerk@gmail.com

To All Members of the Parish Council

I hereby summons you to attend the Annual Meeting of Islip Parish Council
On Tuesday 15th May 2018 at 7.15pm
In the Pavilion, Toll Bar Road, Islip

Julia Tufnail
Mrs Julia Tufnail
Clerk to the Council

AGENDA

1. To elect the Chairman
2. To receive the Chairman Acceptance and Declaration of Office
3. To elect the Vice-Chairman
4. To receive the Vice-Chairman's Acceptance and Declaration of Office
5. To receive apologies for absence
6. To receive declarations of Members' Interest on the Agenda
7. To approve the Minutes of the last meeting 17.4.18
8. To Appoint the following lead Councillors
 - Planning
 - Highways & Footpaths
 - Recreation Ground
 - Village Hall
 - Sports Field Committee
 - Medbury Trust
 - Police & Crime
 - Lighting
9. To review and adopt the new Standing Orders, Financial Regulations & Code of Conduct for Islip Parish Council
10. To review and adopt the various Policies and Statements of the Council
 - Planning Committee – Terms of Reference
 - Complaints Procedure
 - Grants Policy
 - Health & Safety Policy
 - Equality & Recruitment Policy
11. **GDPR Compliance** – The Council is already ICO Registered & Documents have been circulated
 - a) To adopt the Northants CALC DPO Service as the Council's Data Protection Officer
 - b) To adopt the Data Map
 - c) To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy
 - d) To adopt the Privacy Notices
 - e) To receive the outstanding Security Compliance Checklists from Councillors

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12. Planning Applications Received

18/00856/TCA – 1 The Courtyard Trees – No objections

18/00817/FUL – 19 Nene View Utility room – No objections

13. Finance

- a) To receive the Internal Control Report & nominate the next Councillor
- b) To Receive the Financial Report, Bank Reconciliation & approve payments due
- c) To Receive and Adopt the Annual Internal Audit Report 2017-18
- d) To Consider & Agree the Annual Governance Statement 2017-18
- e) To Consider and Agree the Accounting Statements for 2017-18
- f) To Consider & Agree the new Salary Scales for 2018-19
- g) To consider & Agree the new Standing Order amounts for the year

14 Highways

- a) General report from lead Councillor
- b) Village Sign Unveiling Ceremony & Info Board update
- c) Parking on Toll Bar Road

15 Recreation Ground

1. To receive the inspection reports & general update from lead Councillor

16 Sports Field

1. General update from lead Councillor

17 To Receive the District Councillors' Report – For Information Only

18 To Receive the Clerk's Update – For Information Only

19 To Receive the Round the table comments – For Information Only